



**CRANBOURNE WEST**  
SECONDARY COLLEGE

**POLICY**

**HOMEWORK**



Help for non-English speakers

If you need help to understand this policy, please contact 03 9770 7200.

## **PURPOSE**

To outline to our school community the Department's and Cranbourne West Secondary College's policy requirements relating to homework.

## **SCOPE**

This policy applies to students in all year levels and staff responsible for setting and monitoring homework at Cranbourne West Secondary College.

## **RATIONALE**

Cranbourne West Secondary College has developed this Homework Policy in consultation with the School Council to support student learning and wellbeing by:

- providing opportunities for students to review, revise and reinforce newly acquired skills
- providing opportunities for students to apply new knowledge
- providing opportunities for students to prepare for future lessons
- encouraging students to enrich or extend knowledge individually, collectively and imaginatively
- fostering good lifelong learning and study habits
- supporting learning partnerships with parents/carers.

## **DEFINITIONS**

Homework is tasks assigned to students by teachers that are meant to be carried out during non-school hours.

## **POLICY**

At Cranbourne West Secondary College all homework set by teachers will be:

- Purposeful
- Curriculum-aligned
- appropriate to students' skill level and age

- designed to help students develop as independent learners
- monitored by the teacher
- where appropriate, provide opportunities for parents/carers to partner in their child's learning.

The types of homework that teachers at Cranbourne West Secondary College will include are:

- completing consolidation exercises for mathematics
- completing science investigation exercises
- making or designing an artwork
- practising and playing musical instruments
- practising spelling words
- practising sports skills
- practising words/phrases learnt in a language other than English
- reading background material for a subject
- reading English texts prior to class discussion
- researching topics associated with set class work
- revising/preparing for tests
- engaging with parents in learning activities such as:
  - rehearsing a presentation with parent/carers, and seeking their feedback
  - interviewing a family member as part of a research project.

## SHARED EXPECTATIONS AND RESPONSIBILITIES

Homework is a shared responsibility between the school, teachers, students and their parents/carers. In order to get the most out of homework tasks, it is important that everyone understands their obligations and responsibilities.

Responsibilities and expectations **for leaders at Cranbourne West Secondary College** are to:

- advise teachers, students and parents/carers of homework expectations at the beginning of the school year and provide them with access to the homework policy.

Responsibilities and expectations for **teachers at Cranbourne West Secondary College** are to:

- set homework that is curriculum-aligned and appropriate to the student's skill level and age
- ensure homework tasks are purposeful – this means they are deliberately designed and planned to support student learning (so, they are not 'busy work' or where students 'finish off' work they did/could not complete in class)
- assess homework and provide timely and practical feedback
- ensure the amount of homework set supports a student to engage

with a range of recreational, family and cultural activities outside of school hours

- offer opportunities for families to engage in their children's learning.

Responsibilities and expectations for **students** are:

- being aware of the school's homework policy
- discussing homework expectations with their parents/carers
- accepting responsibility for the completion of homework tasks within set time frames
- following up on comments made by teachers
- seeking assistance when difficulties arise
- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities and part-time employment (for older students).

Responsibilities and expectations for **parents/carers** are:

- ensuring there is a balance between the time spent on homework and recreational, family and cultural activities
- talking to teachers about any concerns they have about the homework
- discussing homework with their child in their first language, if English is not the main language spoken at home,
- in dialogue, linking homework to:
  - previous experiences the child and/or parent/carer may have had
  - family culture(s), history(ies) and language(s)
  - relevant services, clubs, associations and community.
- ensuring there is a quiet study area for their child to complete homework.

### **SUPPORT FOR STUDENTS, PARENTS AND CARERS**

Cranbourne West Secondary College understands that students have different learning strengths, preferences and interests and may approach learning activities and homework differently. If parents/carers are concerned their child may not understand the homework tasks that have been set or is spending a long period of time completing their homework, we encourage parents/carers to speak to their child's teacher.

We offer weekly Maths club and support sessions to complete homework.

### **COMMUNICATION**

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website (or insert other online parent/carer/student communication method)

- Hard copy available from school administration upon request

## **FURTHER INFORMATION AND RESOURCES**

- [Homework – Department Policy](#)

### ***Approval and review***

<b><i>Policy last reviewed</i></b>	<i>February 2024</i>
<b><i>Approved by</i></b>	<i>School Council</i>
<b><i>Next review date</i></b>	<i>February 2027</i>

