



STUDENT DRESS CODE/ UNIFORM

PURPOSE

The purpose of the Student Dress Code is to outline Cranbourne West Secondary College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Cranbourne West Secondary College's College Council in close consultation with our College community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Cranbourne West Secondary College's commitment to ensuring that our students feel equal and are dressed safely and appropriately for College activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the College and its students within the wider community.

The College Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

Anti-discrimination Laws:

This policy neither discriminates directly or indirectly against students on the basis of their sex, race, ethnic group, nationality, religious beliefs, colour, disability or socio-economic circumstances.

The uniform requirements will apply to all students except for the exemptions as listed below.

SCOPE

Students are expected to comply with this Student Dress Code while travelling to and from College, during College hours and when attending College activities.

All students attending Cranbourne West Secondary College must wear the College uniform. Students who are not correctly attired will need to provide a letter of explanation from their parents/guardians or they will be issued with an "Out of Uniform" letter, which must be signed by parents/guardians and returned to the College. Further consequences may apply for a student who is out of Uniform without parent/guardian permission (see below).

Students from Year 7 to Year 9 are able to wear full academic uniform, or full PE uniform. Students can not mix elements of each uniform.

Students from Year 10 to Year 12 are to wear full academic uniform. PE Uniform is only to be worn on days with PE classes.

UNIFORM AND APPEARANCE

The full list of Cranbourne West Secondary College's compulsory College uniform items are available at Appendix A to this policy.

General appearance

While at the College, travelling to or from College or participating in College activities, Cranbourne West Secondary College students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Shirts should be tucked in at all times
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden.

Accessories

All approved accessories as listed on the uniform list can be purchased through PSW Uniforms or another supplier at the parent/guardian discretion. Accessories purchased from another supplier, must match the garments as per the uniform list. E.g. Same colour/style.

Shoes

Shoes allowed: black leather, polishable, traditional lace up school shoes or Black leather T-Bar sandals.

Runners are only allowed with PE uniform.

Jewellery and Cosmetics

Students are not permitted to wear decorative jewellery to College. Natural looking and coloured cosmetics are acceptable, excessive cosmetics may not be worn at College. Only clear nail polish is permitted.

Students are permitted to wear no more than one (1) earring in each ear. Earrings must be either small studs or sleepers. Newly obtained additional ear piercings must be taped while healing.

Newly obtained facial piercings must be taped while healing. Once healed, only clear studs are permitted.

NO finger ring is permitted for OHS reasons.

Necklaces of a religious nature are permitted provided they do not present a safety issue and are worn under shirts.

Other permissible jewellery:

- A watch (smart watches are not permitted)

The College accepts no responsibility in the event of an injury resulting from the piercing/s being torn out.

Hair and Sun safety

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.

No hair extensions, excessive hair ornaments or excessive hairstyles, coloured hair spray or hair colour. Hair accessories (including head scarves) are to be either black, plain navy blue, or white.

As we are a Secondary College, we expect students to take responsibility for being sun smart by wearing a College hat during outdoor activities or staying in the shade, and wearing sunscreen.

Hats and beanies are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

PURCHASE OF UNIFORMS

The College Council has authorised an official supplier of the Cranbourne West Secondary College Uniform. Uniform items can be purchased from PSW Uniforms retail store in Hampton Park, or parents may order it online from www.psw.com.au

PSW will carry substantial supplies of uniform items. Sizing and facilities for trying on the uniform are available at PSW.

LOCATIONS:

HAMPTON PARK STORE

9-11 South Link, Dandenong South
Phone: (03) 97680343

Monday - Friday: 9:00am to 5:00pm
Saturday: 9:00am - 4:00pm

Support for families experiencing difficulty

Please contact the Principal to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Colleges' Relief. Further information about State Colleges' Relief is also available on their website: <https://www.ssr.net.au/>

IMPLEMENTATION

Cranbourne West Secondary College will ensure that this Student Dress Code is communicated to all families and students through our website, Compass and social media. We will assist students who may be experiencing difficulties complying with this policy where possible.

Students wearing non-compliant uniform items will be asked to change into a compliant item of clothing provided by the College.

If a student is out of College uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Principal will be informed, and a phone call home may be required to organise a meeting. In this event, the College will continue to work with the student and family to support compliance including following appropriate consequences.

EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents/guardians may apply in writing to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

ENFORCEMENT OF THE DRESS CODE (SEE APPENDIX B):

Students who are not in Uniform other than on Casual Dress Days (See Casual Dress Day Code: *Appendix B*) or are missing an item of uniform are required to bring a letter of explanation from their parents/guardians. In some circumstances a uniform pass may be issued at Student Engagement Leader or Assistant Principal's discretion.

Students who infringe the Uniform Policy will receive a graded series of consequences:

- i. A verbal warning will be given to the student.
- ii. If a student is out of Uniform for a number of days, parents/guardians will be notified. If the student continues to remain out of Uniform, parents/guardians will be contacted by the Team Leader or Assistant Principal to discuss concerns.
- iii. The student will be given a lunchtime detention.
- iv. The student will be given an after school detention.
- v. Students may be removed from class at the Team Leader or Assistant Principal's discretion.

Children who infringe the uniform policy will be excluded from participating in educational activities and representing the College in the Community.

CASUAL DRESS DAY

SEE APPENDIX B

Approval and review

<i>Endorsed by</i>	<i>School Council</i>
<i>Endorsed on</i>	<i>July 2023</i>
<i>Next review date</i>	<i>July 2025</i>

